



# KATWA COLLEGE

KATWA, BURDWAN

Notice/Admission (2019)/3 Dated: 24.05.2019

## A. General Information for Admission to Undergraduate Degree Courses 2019 :-

Day Section: - All Honours Subjects and all General Courses.

Morning Section: - B.A. General for Girls only.

## B. Portal for On-line Application for admission to Honours and General courses:

Candidates can apply only accessing the website of this College: [www.katwacollege.ac.in](http://www.katwacollege.ac.in)

## C. Important Information:

1. Submission of Application form does not guarantee enlistment and admission. Only **VALID** applications will be considered for preparation of Merit Lists and admission will be strictly regulated by the existing rules of the Government of West Bengal and norms of The University of Burdwan.
2. Candidates who have passed H.S or its equivalent examination (10+2) from WBCHSE/ ICSE / CBSE/ BOARDS / COUNCIL RECOGNISED BY BURDWAN UNIVERSITY in 2016, 2017, 2018 and 2019 are eligible for application.
3. Students passing 10+2 level with vocational Engineering and Technology/ Vocational Agriculture/ Vocational Business and Commerce may apply for admission to this college for the session 2019-2020 in appropriate undergraduate course according to the norms of The University of Burdwan.
4. The application will be considered invalid without payment of Application Fee/Registration fees.
5. The Merit lists will be prepared in the descending order of Merit Index. In case of a tie, preference will be given to higher subject marks, in which Honours is sought for.
- D. Reservation of seats for SC / ST / OBC (A or B) and Physically Challenged (PC/PH/PWD) candidates will be according to the existing rules of the Government of West Bengal. **The scanned copy of the Certificate from the competent authority must be uploaded during form fill-up for admission** and it must be produced during verification.

## E. Application Procedure (Read it carefully):-

1. Candidate can apply accessing the website through [www.katwacollege.ac.in](http://www.katwacollege.ac.in) only. The portal for accessing the On-line application for admission will remain active from **27.05.2019(11 a.m.) to mid night of 10.06.2019.**
2. **All applicants must have a unique valid permanent Mobile Number and unique Email ID, which will be used for sending SMS for their Account information. Without a valid unique Mobile Number and a Email ID, applicant will not be allowed**

**to fill up On-line application form.** One mobile number and one E-mail Id is applicable for one application form. **OTP will be send to both mobile number and E-mail ID for verification during form fill up. So candidates are requested to keep the mobile with them at the time of form fill up.**

3. Each candidate has to register for On-line application to get Individual Account with **Username and Password, which must be kept secured and duly noted by them for future procedure.**
4. **Scanned passport size photo (less than 30 kb) , scanned signature (less than 20 kb) , scanned copy of Admit Card(Madhyamik), Marksheet (H.S), Admit Card/Registration Certificate(H.S.), Caste Certificate(if any), PWD Certificate(if any) within 1 mb (each) and all other testimonials are essential** during online Admission form fill up .
5. **Candidates are required to take a print of the submitted on-line filled in Application Form after successful On-line submission of the Application.**
6. The **Application fee of Rs.180/- (Rupees One Hundred eighty only)** for each Application Form should be paid to the college account through online (Payment Gateway). In a application form one candidate may apply for three honours and two general courses.
7. First Merit List will be published on **13.06.2019** according to the intake capacity. Panelled Candidate must accept his/her honours subject and two general subjects (Generic Subjects). In case of general courses, three general subjects (Core Subjects) (for Science General Candidates) or two general subjects (Core Subjects) (for Arts General Candidates) where he/she likes to admit.
8. Then they will pay admission fee through the payment gateway linked with college admission website.
9. For change in stream/ course, candidate should pay the difference amount as printed on the Chalan generated by the website. **No amount will be refunded in any case.**
10. Then they will come to the college to attend class as per schedule notified by the college authority. Verification will be done after some day after starting classes as per schedule notified by the college authority. **Filled in anti-ragging declaration form duly signed by guardian must be produced during verification.**
11. **The data to be filled-in by the candidates will be used by the College and University for issuing Registration Certificates. So, they must furnish correct data in the online admission form and check them again before final submission. No request for rectification or correction of any error committed by any applicant during filling up of On-line Application Form or admission process will be entertained.**

Sd/-

Principal, Katwa College